

## Using Skype is easy! Just follow these simple steps.



**Open the Skype app.** You can recognize the Skype app by its icon. It looks like white S in a blue bubble. Give it a tap or a click, and you're on your way!





You'll need an account to use Skype. If you already have one, you'll use your Skype name or email and your password to log in. If you don't have an account, click or tap **Create New Account**, and the program will walk you through the steps to create one.



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## Type a name in the Search bar.

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That's the little area up at the top that says "People, groups and messages". Click or tap on the contact you want to call.



## Touch the camera icon to start your video call. You'll know you've connected successfully

when your friend's face fills up the window. All you have to do now is talk to the screen.

John Smith	



If you're using Skype on a public computer or community iPad, be sure to log out when you are done.

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